MANUFACTURED HOME CONSUMER COMPLAINT FORM

CONSUMER’S NAME ________________________________

ADDRESS ______________________________________

CITY ______________________ STATE ______ ZIP ______ COUNTY ______

WORK PHONE (______) ___________________________ HOME PHONE (______) ______________________

MANUFACTURER’S NAME __________________________

ADDRESS ______________________________________

CITY ______________________ STATE ______ ZIP ______

PHONE (______) ___________________________ DATE MANUFACTURED _________ LENGTH ______ WIDTH ______

DATE PURCHASED ___________________________ NEW ______ USED ______

DATE INSTALLED ___________________________ INSTALLATION DECAL # __________________

HAS THE HOME BEEN MOVED FROM ORIGINAL SET-UP LOCATION? ______

HUD LABEL # __________________ SERIAL # __________________ MODEL ______________

DID YOU RECEIVED CONSUMER/HOMEOWNER MANUAL? YES ______ NO ______

HAVE YOU PERFORMED THE HOMEOWNER MAINTENANCE AS REQUIRED IN YOUR CONSUMER MANUAL?

RETAILER’S NAME ______________________________

ADDRESS ______________________________________

CITY ______________________ STATE ______ ZIP ______

PHONE (______) ___________________________ RESALE DECAL # __________________

INSTALLER’S NAME ____________________________ INSTALLER CERT. # __________________

ADDRESS ______________________________________

CITY ______________________ STATE ______ ZIP ______

INSTALLER’S PHONE # (______) __________________

HAVE YOU CONTACTED THE RETAILER ______ MANUFACTURER ______ INSTALLER ______
CONCERNING THIS MATTER? DID THEY RESPOND YES ______ NO ______

WHO RESPONDED? MANUFACTURER ______ RETAILER ______ INSTALLER ______

HAVE YOU FILED A PREVIOUS CONSUMER COMPLAINT WITH ALABAMA MANUFACTURED HOUSING
COMMISSION ON THIS HOME? YES ______ NO ______ DATE ______

ALL BLANKS ABOVE MUST BE COMPLETED IN FULL AND SIGNED BY THE OWNER

PLEASE LIST COMPLAINTS ON PAGE 2 OF THIS FORM. THE FEDERAL MANUFACTURED HOME
PROCEDURAL AND ENFORCEMENT REGULATIONS DO NOT REQUIRE MANUFACTURERS TO CORRECT
COSMETIC ITEMS.

RETURN THIS FORM AND A COPY OF YOUR SALES AGREEMENT/CONTRACT TO:
ALABAMA MANUFACTURED HOUSING COMMISSION
350 SOUTH DECATUR STREET
MONTGOMERY, AL 36104
PHONE #: (334) 242-4036
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The manufacturer will be asked to investigate your complaint. However, Federal Regulations may not require a manufacturer to correct items that are not imminent safety hazards or serious defects. For example, cosmetic complaint items (those items not addressed in the Federal Standards) are not required to be corrected.

_________________________  ______________________________
DATE                      SIGNATURE OF COMPLAINT (OWNER)