

ALABAMA MANUFACTURED HOUSING COMMISSION

350 SOUTH DECATUR STREET • MONTGOMERY, ALABAMA 36104
(334)242-4036 • FAX (334)240-3178
WWW.AMHC.ALABAMA.GOV

SITE PREPARATION: INFORMATION & REQUIREMENTS

- The site must have a grade that will provide water drainage *away* from the home site.
- The site must be properly crowned and sloped so that water will *not* stand under the home or run under the home.
- New homes must have site preparation that meets the requirements set forth in 3285.203 of the HUD Model Manufactured Home Installation Standards: “All drainage must be diverted away from the home and must slope a minimum of one-half inch per foot away from the foundation for the first ten feet.”

Why Must I comply?

It is State Law that the home site be prepared in accordance with State and/or Federal requirements. The party to pay the cost of and do the site preparation work shall be determined by a written contractual agreement between the Retailer and the landowner/homeowner, or the Installer and the landowner/homeowner. The responsibility to ensure that site preparation is done properly will be a shared responsibility of *both* the Retailer and Installer of manufactured homes sold by the Retailer. Site preparation for all secondary settings not involving a Retailer and not installed in a park shall be the responsibility of the Installer; otherwise, the park owner shall be responsible.

Why Is Site Preparation Important?

Proper site preparation prevents water build-up under the home, which *may* cause shifting or settling of the foundation, dampness and moisture in the home (which could lead to the presence of mold and mildew), damage to siding and bottom board, buckling of the walls and floors, and problems related to the operation of doors and windows.

I certify that I have read and understand the above information. I further understand that additional information regarding the benefits and requirements of a proper site is available at www.amhc.alabama.gov or by contacting the Alabama Manufactured Housing Commission at (334) 242-4036.

Printed Name of Homeowner/Landowner _____

Signature of Homeowner/Landowner _____ Date _____

Retailer/Installer _____ License/Cert.# _____

Signature of Retailer/Installer _____ Date _____

IMPORTANT: The Retailer and/or Installer must provide a copy of this signed document to the Landowner/Homeowner and to the AMHC along with the property locator, and retain the original in its customer file.