

MANUFACTURED HOME CONSUMER COMPLAINT FORM

OFFICE USE ONLY

DATE RECEIVED _____

CASE # _____

CONSUMER'S NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTY _____

PHONE (____) _____ E-MAIL ADDRESS _____

DATE PURCHASED _____ NEW _____ USED _____

DATE INSTALLED _____ INSTALLATION DECAL # _____

HAS THE HOME BEEN MOVED FROM THE ORIGINAL SET-UP LOCATION? YES _____ NO _____

HUD LABEL # _____ SERIAL # _____ MODEL _____

DID YOU RECEIVED CONSUMER/HOMEOWNER MANUAL? YES _____ NO _____.

HAVE YOU PERFORMED THE HOMEOWNER MAINTENANCE AS REQUIRED IN YOUR CONSUMER MANUAL? _____

MANUFACTURER'S NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE # (____) _____ DATE MANUFACTURED _____ LENGTH _____ WIDTH _____

RETAILER'S NAME _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE # (____) _____ RESALE DECAL # _____

INSTALLER'S NAME _____ INSTALLER CERT. # _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

INSTALLER'S PHONE # (____) _____

HAVE YOU CONTACTED THE RETAILER _____ MANUFACTURER _____ INSTALLER _____
CONCERNING THIS MATTER? DID THEY RESPOND? YES _____ NO _____.

WHO RESPONDED? MANUFACTURER _____ RETAILER _____ INSTALLER _____.

HAVE YOU FILED A PREVIOUS CONSUMER COMPLAINT WITH THE ALABAMA MANUFACTURED HOUSING
COMMISSION CONCERNING THIS HOME? YES _____ NO _____ DATE FILED _____.

**ALL BLANKS ABOVE MUST BE COMPLETED IN FULL AND SIGNED BY THE OWNER
PLEASE LIST COMPLAINTS ON PAGE 2 OF THIS FORM.**

**RETURN THIS FORM AND A COPY OF YOUR
SALES AGREEMENT/CONTRACT TO:**

**ALABAMA MANUFACTURED HOUSING COMMISSION
350 SOUTH DECATUR STREET
MONTGOMERY, AL 36104
PHONE #: (334) 242-4036**

MANUFACTURED HOME CONSUMER COMPLAINT FORM

PLEASE TYPE OR PRINT PLAINLY. DO NOT USE A PENCIL, USE BLACK INK ONLY: ON THE LINES BELOW, LIST AND BRIEFLY DESCRIBE YOUR COMPLAINTS. IF MORE SPACE IS NEEDED, ATTACH ADDITIONAL SHEETS AND CONTINUE NUMBERING WITH 16.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____

The Manufacturer, Retailer and Installer will be asked to investigate your complaint. However, Federal Regulations may not require corrections of items after one year from the date of installation of your home. Cosmetic complaint items (those items not addressed in the Federal Standards) are not required to be corrected. Additionally, this agency does not have the authority to regulate or settle contractual disputes.

DATE

SIGNATURE OF COMPLAINANT (OWNER)